

## *safe to send? Privacy Policy*

JeTiSoft s.r.o. ("Provider") is dedicated to protecting the privacy rights of *safe to send?*'s online Users ("User/Users"). This Online Privacy Policy ("Privacy Policy") has been crafted to inform the Users as to the ways information provided by the Users in connection with *safe to send?* ("Service") is collected, stored, and managed. Please note that the scope of this Privacy Policy is limited to only information collected through use of the Service.

By using the Service, the User agrees to the collection and use of his/her personal information as outlined in this Privacy Policy. The Provider may amend the Privacy Policy from time to time, and the User is encouraged to consult the Privacy Policy regularly for changes.

### *Information Collected and Used*

The Provider's primary objective in collecting user information is to provide and enhance the Service and to enable Users to easily navigate and enjoy the Service.

When the User installs the Service, information provided voluntarily by the User through *store.office.com* ("Store"), may be collected and recorded by the Provider.

The types of personal information collected in accordance with the activities listed above may vary depending on the activity. This "personal information" is defined as information about the User that can be used to contact or identify him/her. Personal information may include: (1) user name, (2) email address. Additionally, information may be acquired from the User through (1) user email of a question to the Provider's customer support, (2) use of the Service by other Users.

The Provider may use the User's name, email address and other information to notify him/her of new product releases, Service notifications, and to solicit his/her feedback and input. Those emails will contain links to preference management and unsubscribe links where appropriate. The User may use these links to change his preferences about receiving further emails or to unsubscribe himself from their reception.

Any time the Service is accessed by the User, aggregate information may be collected including but not limited to internet protocol addresses, browser type, browser language, referring / exit pages and URLs, platform type, number of clicks, domain names, landing pages, pages viewed and the order of those pages, the amount of time spent on particular pages, and the date and time of this activity ("aggregate information"). This aggregate information is used to better tailor the Service to the User's interests, to provide the User more efficient customer support, and to overall enhance the Service.

Information about the User may be disclosed to the Provider's partners in order to provide the Service, resolve Service problems and correct errors in the Service, to communicate with the User about the Service, to provide the User with advertising and promotional information in connection with the Service, and to enhance user experience on the Service. However, the Provider does not give his partners an independent right to share this information. Due to the Provider's contractual obligations with these third parties and the need to share information to deliver and support the Service, the Provider cannot provide the User with the opportunity to opt-out of sharing information (whether personal information or non-personal information) with these third parties. The Provider, certain of his partners, and each of his contractors and employees may view the information that Users transmit to the Service to provide the Service and otherwise perform the tasks set forth in this Privacy Policy. In all cases of data access and collection, the information the User provides will not be disclosed, rented, leased, loaned, sold, or otherwise voluntarily distributed to unaffiliated third parties and will be used solely for the purpose of providing the User with and improving the Service.

Finally, application specific information required for providing the Service is used anytime the Service is accessed. Application specific information includes but is not limited to sender and recipient e-mail addresses as well as display names. In contrast to "personal" and "aggregate information" defined in preceding paragraphs, "application specific information" is stored in Provider's servers only for the duration of Service runtime and is deleted upon exiting the Service.

## *Other Disclosure of the User's Personal Information*

The User understands and agrees that the Provider may be required to disclose any personal information if required to do so by law or in good faith believes that such disclosure is reasonably necessary to avoid liability, to comply with legal process, including but not limited to a search warrant, subpoena, statute, or court order, or to protect the Provider's rights and property, or that of the public. Note that the Provider is not required to question or contest the validity of any search warrant, subpoena or other similar governmental request that he may receive.

Additionally, in the event of a merger, acquisition, reorganization, bankruptcy, or other similar event, customer information may be transferred to the Provider's successor or assignee, if permitted by and done in accordance with applicable law.

## *Others' Information*

The User may decide to supply the Provider with another person's personal information such as email address so that the person may be invited to join the Service. The Provider uses this information to contact and, if necessary, remind that person that he/she has been invited to join the Service or receive content from the Service. The Provider may disclose such information if required to do so in order to comply with legal process, as described above.

## *Cookies*

A cookie is a small data file that transfers to the User's computer's hard disk, generally to quickly identify a User's computer and to "remember" things about the User's visit, such as his/her preferences or a username and password. The Service sends cookies to the User's computer when the User accesses or views content of the Service. Information contained in a cookie may be linked to the User's personal information for purposes such as improving the quality of the Service, tailoring recommendations to the User's interests, and making the Service easier to use. The User can disable cookies at any time, although he/she may not be able to access or use features of the Service.

## *Links*

The Service may contain links to other websites. The fact that the Service links to a website or presents a banner ad or other type of advertisement does not mean that the Provider endorses or authorizes that third party, nor is it a representation of the Provider's affiliation with that third party. The Provider is in no way responsible for the privacy policies of these other websites to which the User chooses to access from the Service. The User is advised to be sure to read the privacy policies of those websites when exiting the Service.

## *Third-Party Advertising Companies*

Third-party advertising companies may be used by to serve ads on the Service. The Provider does not provide any personal information to third-party advertising companies on a non-aggregate basis. The Provider's system and the third-party advertising technology may use aggregate information, non-personal information, the Provider's cookies on the User's hard drive and the User's use of the Service to target advertisements. In addition, advertisers may use other third-party advertising technology to target advertising on other sites. If advertisements are served to the User, a unique third-party cookie or cookies may be placed on the User's computer. Similarly, third-party advertising companies may supply the Provider with pixel tags (also called "clear gifs" or "beacons") to help manage and optimize online advertising. Beacons enable the Provider to recognize a browser's cookie when a browser visits the site on which the beacon is located, and to learn which banner ads bring Users to a given site.

## *Security*

Reasonable technical and organizational measures have been put in place designed to secure the User's personal information from accidental loss and from unauthorized access, use, alteration or disclosure. However, the Provider cannot guarantee that unauthorized third parties will never be able to overcome those measures or use the User's personal information for improper purposes. Also Users are advised to note that email and messaging systems are not considered secure, so they are discouraged from sending the Provider personal information through these mediums.

## *Policy Regarding Children*

The Service is not geared toward children under the age of 13 and the Provider does not knowingly collect personal information from children under the age of 13. If the Provider learns that a child under 13 has supplied the Provider with personal information such information will be deleted from the Provider's files as soon/fast as possible.

## *Contacting Us*

Users are advised to contact the Provider at [info@safetosendapp.com](mailto:info@safetosendapp.com) in case they have any questions about this privacy policy.